

September 22, 2006

## NOTICE OF OPEN POSITION

The Association of Bay Area Governments is recruiting to develop a selection list for the position of Director of Planning (Job Number 06-164). Deadline for applying is October 30, 2006. Position is open until filled and may be closed at any time.

### DIRECTOR OF PLANNING (M)

#### **POSITION SUMMARY:**

Under administrative direction, responsible for directing and managing the diverse planning programs of the Association of Bay Area Governments. Projects include regional and sub-regional studies of land use planning, smart growth, Focusing our Vision, San Francisco Bay Trail, Green Business, earthquake preparedness, housing, corridors planning and related issues. Examples of current planning work at [www.abag.ca.gov/planning](http://www.abag.ca.gov/planning).

#### **DUTIES INCLUDE:** (The examples may not cover all duties which may be performed)

- Manage work programs
- Administer budgets
- Supervise professional planning, technical and support staff
- Develop and present policy and procedural recommendations regarding regional planning program
- Provide principal staff support to ABAG Regional Planning Committee and other ABAG policy-making bodies
- Represent Association policy before Federal, State, regional and local agencies

#### **QUALIFICATIONS:**

- Knowledge of California planning law and California Environmental Quality Act
- Ability to work closely with local elected officials
- Local and/or regional planning experience
- Strong writing, public speaking, computer and supervisory skills essential
- Self-starter, excellent communications, interpersonal and management skills
- Knowledge of transportation planning and programming requirements desirable

## **EDUCATION AND EXPERIENCE:**

Requires a BA/BS degree in city planning or a related field and a minimum of five years of progressively responsible local government experience in planning and three years of supervisory experience. A master's degree is desirable.

## **ADDITIONAL INFORMATION**

For additional information on ABAG visit [www.abag.ca.gov](http://www.abag.ca.gov)

## **COMPENSATION AND BENEFITS**

**Salary:** Depends on Education and Qualifications

**Pension:** Employer Paid PERS 2.5% @ 55

**Deferred Compensation:** STARS 457 Retirement Plan

**Health and Dental:** Dental Insurance and choice of three HMO and two PPO Plans

**Life Insurance:** ABAG Paid coverage equal to 2 times annual salary

**Other Benefits:** Public Transit Vouchers and pre-tax options for eligible health care and dependent care expenses

**Vacation, Sick Leave, Holidays:** Competitive leave package plus 14 paid holidays annually

## **APPLICATION AND SELECTION PROCESS**

Please submit a cover letter, resume, employment application and compensation history or requirements to:

Association of Bay Area Governments  
Attention: P.M. Jones  
P.O. Box 2050  
Oakland, CA 94604-2050

*Reflecting the diversity of California, ABAG is an equal opportunity employer.*

**CLOSING DATE IS OCTOBER 30, 2006.** AN AGENCY APPLICATION IS REQUIRED AND MAY BE OBTAINED AT [www.abag.ca.gov/jobs.html](http://www.abag.ca.gov/jobs.html) OR BY SENDING A SELF-ADDRESSED, STAMPED ENVELOPE TO ABAG – H.R 06-164, P.O. BOX 2050, OAKLAND, CA 94604-2050. FOR INFORMATION CALL 510/464-8496. POSITION IS OPEN UNTIL FILLED AND MAY BE CLOSED AT ANY TIME. ABAG IS AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED DISABLED INDIVIDUALS ARE PROTECTED AGAINST DISCRIMINATION.